

Letter of Agreement for Direct Study Abroad Program

Between

The University of Queensland through the Faculty of Arts

And

National University of Kaohsiung through the College of Humanities and Social Sciences

1. Purpose

The purpose of this Letter is to describe the process by which undergraduates from the College of Humanities and Social Sciences at the National University of Kaohsiung (NUK) enrol as Study Abroad students at the University of Queensland (UQ) for either one or two semesters.

2. Selection of Students

- 2.1 Students should have completed at least 2 semesters at the College of Humanities and Social Sciences at NUK, and must meet all the entry requirements given by UQ. The grade point average requirement for entry is 4.5 (on a 7 point scale) or equivalent.
- 2.2 The students must satisfy the entry requirements provided by UQ including the entry requirements for the program of study and the language proficiency requirements as stated in UQ's Handbook of University Policy and Procedures.
- 2.3 NUK will review the applications of students who wish to study at UQ and forward these applications to UQ. For students who wish to begin their studies in Semester 2 (July commencement), applications should be forwarded to UQ by March 31; for students who wish to begin their studies in Semester 1 (February commencement), applications should be forwarded to UQ by October 31.
- 2.4 Each application will contain a completed UQ Study Abroad application form, an official transcript and proof of English language proficiency.

3. Admissions Decisions

- 3.1 Acceptance to UQ does not guarantee course availability nor approval to enrol in certain courses.

4. Study Load

- 4.1 NUK students will be required to enrol in a normal full-time course load in accordance with UQ rules and the ESOS Act 2000.

5. Co-ordinators

- 5.1 At NUK, the officer advising students participating in this program is Shu-Chuan Yan, Associate Professor of English and Director of the Language Centre. This person will liaise with UQ's Study Abroad and Incoming Exchange Adviser for all matters concerning the admission process.

6. Access to Facilities

- 6.1 Study Abroad students will be accorded the same rights and privileges as other UQ students (except they may not vote in student elections) and will be granted the same access as other UQ students to the facilities of the university.

7. Housing

- 7.1 UQ will provide housing information to students in the acceptance letter. The Accommodation Office will provide information and some assistance to students to find either on-campus accommodation or off-campus accommodation.

8. Student Responsibilities

- 8.1 The Co-ordinator in NUK needs to ensure that students are aware of their responsibilities as listed below:
- Students are required to arrange compulsory health insurance as stipulated by UQ.
 - Students are subject to the rules and regulations of UQ.
 - Students are to take examinations and other forms of assessment required in the program of study.
 - Students are responsible for all travel and living costs, text books and charges for laboratory fees, fees associated with field trips and other obligatory facilities and services.

9. Financial Arrangements

- 9.1 Each NUK student will pay:
- The Study Abroad tuition fee as quoted in the offer letter. The tuition fee information is available at <http://www.uq.edu.au/studyabroad/index.html?page=26480>

- Overseas Student Health Cover (OSHC) which is a compulsory requirement for a student visa as set out by the Australian Department of Immigration and Citizenship. Information on OSHC is available at <http://www.uq.edu.au/international/index.html?page=17545>
- Other fees and living expenses will be paid directly by the student to the provider of the service.
- Fees listed above are subject to increase each year. UQ will advise NUK of any changes to fee structures.

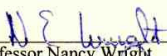
9.2 Students are subject to the fees and refund policy of UQ. Except in exceptional circumstances, no refunds are given for students who withdraw after the census dates of 31 March for the semester beginning in February and 31 August for the semester beginning in July.

10. Duration of Agreement

- 10.1 This Letter will be effective upon signatures by both parties for a period of five years, at which time it will be reviewed for possible renewal for further five year periods. Either party may, on six months' notice in writing, terminate the Letter in advance of its normal expiration or request the renegotiation of its conditions.
- 10.2 This Letter may be amended only by the exchange of letters between the two institutions. Such amendments, once approved by both institutions, will become part of this Letter of Agreement.
- 10.3 The purpose of this Letter is to outline the Study Abroad program for NUK's College of Humanities and Social Sciences students, the parties do not intend to be legally bound to each other, and this Letter does not impose legal obligations on either party.

Signed for and on behalf of:

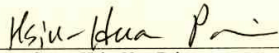
**The University of Queensland
Faculty of Arts**



Professor Nancy Wright
Executive Dean, Faculty of Arts

Date: 23/11/11

**National University of Kaohsiung
College of Humanities and Social
Sciences**



Professor Hsiu-Hua Pai
Dean, College of Humanities and
Social Sciences

Date: 11/16/2011