



# Kookmin University, Exchange Student Guide

## Welcome to Kookmin University

This booklet contains a collection of useful information on things like course registration, immigration matters and even stores on campus. Sit down and take a minute to read this booklet before your new school journey begins.

## KMU at a Glance

- Established in 1946 by the cabinet members of the Shanghai Provisional Government.
- Consists of 23,000 students, 700 faculty members and 300 staff members.
- 14 Colleges and 14 Graduate schools.
- 5<sup>th</sup> largest university in Seoul, the bustling metropolis of South Korea.
- Affiliated with approximately 200 universities and institutions around the world.
- Surrounded by Bukhan Mountain National Park.
- Boasts green environment as well as high-end facilities and modern educational equipment.
- Leads nation in areas such as:

**Automotive Engineering, IT, Design, Nano Technology, Management, etc.**

## Undergraduate & Graduate Schools

<b>Undergraduate</b>	<b>Graduate School</b>
College of Humanities	Graduate Schools (Master and Doctorate Programs)
College of Social Sciences	Graduate School of Automotive Engineering
College of Law	Graduate School of Techno Design
College of Economics and Commerce	Graduate School of Business IT
College of Engineering	Graduate School of Education
College of Design	Graduate School of Business Administration
College of Forest Science	Graduate School of Public Administration
College of Natural Sciences	Graduate School of Engineering

College of Arts	Graduate School of Design
College of Physical Education	Graduate School of Politics & Leadership
College of Business Administration	Graduate School of Sports Industry
College of Electrical Engineering and Computer Science	Graduate School of Creative Writing
School of Architecture	Graduate School of Information Finance & Legal Affairs
KMU International School	Graduate School of Total Arts

## Academic Affairs

### ☐ 2012 Academic Calendar

#### Spring Semester

##### 1. Registration

1) Temporarily selecting courses preferred : 6 February 2012 ~ 10 February 2012

\* It is subject to change.

2) Registration : 17 February 2012 ~ 21 February 2012

\* It is subject to change.

2. Recommended arrival date : **20 February 2012 ~ 24 February 2012**

3. First day of spring semester : 2 March 2012

4. Course add/drop period : 2 March 2012 ~ 8 March 2012

5. Midterm examinations : 20 April 2012 ~ 26 April 2012

6. Final examinations : 8 June 2012 ~ 21 June 2012

7. The end of the spring semester : 21 June 2012

#### Fall Semester

##### 1. Registration

1) Temporarily selecting courses preferred : 30 July 2012 ~ 1 August 2012

\* It is subject to change.

2) Registration : 7 August 2012 ~ 14 August 2012

\* It is subject to change.

2. Recommended arrival date : 20 August 2012 ~ 24 August 2012

3. First day of the fall semester : 27 August 2012

4. Course add/drop period : 27 August 2012 ~ 31 August 2012

5. Midterm examinations : 15 October 2012 ~ 19 October 2012

6. Final examinations : 3 December 2012 ~ 14 December 2012

7. The end of the fall semester : 14 December 2012

※ It is subject to change without a prior notice.

## □ Course Registration

- Student should register for courses online at <http://ktis.kookmin.ac.kr> during the registration period. Students can add or drop courses on the **Kookmin Total Information Systems(KTIS)** website(<http://ktis.kookmin.ac.kr/>) with their student number.

The student number and guideline for registration will be let you know in the middle of January by e-mail.

- ※ Standard Load: 18 credits per semester
- ※ Recommended Load: 12~15 credits during the semester

## □ Course Adjustments (Add/Drop/Change)

- During the first week of each semester, students can modify their classes on the **Kookmin Total Information Systems (KTIS)** website(<http://ktis.kookmin.ac.kr/>).
- Students can choose to drop or add a course to their timetable.

## □ Grades

- Students' academic performance is graded according to **exams, assignments, attendance and class participation.**
- Students take two formal examinations during the semester.
- Students may be given additional exams or assignments by the professor.

Grade	Grade Point Average (GPA)	Score
A+	4.5	95 ~ 100
A	4.0	90 ~ 94
B+	3.5	85 ~ 89
B	3.0	80 ~ 84
C+	2.5	75 ~ 79
C	2.0	70 ~ 74
D+	1.5	65 ~ 69
D	1.0	60 ~ 64
F	0.0	below 59

## Campus Facilities

### □ Dormitory

- WEBSITE : <http://dormitory.kookmin.ac.kr>

The dormitory at Kookmin University is available for international students.

- **On-Campus Student Dormitory**

- 4 students occupy 1 room
- Air-conditioned & Internet access
- Separate shower and washroom in each room

- **Off-Campus Student Dormitory**

- 10-minute walking distance from campus
- 4 students occupy 1 room
- Air-conditioning & internet access
- Common bathroom, shower, kitchen and lounge

- **Expenses**

▷ **Housing Fee:** 504,000/KRW(approximately USD440) per semester (112 Days)

▷ **Meal Plan:** 403,200/KRW(approximately USD350) per semester (Optional)

※ The fees are subject to change without a prior notice.

### □ Sungkok Library

- WEBSITE: <http://libweb.kookmin.ac.kr>

Sungkok Library contains more than 730,000 books as well as various multimedia, magazines and e-books. In addition, Sungkok Library opened the 「**Design Library (Student Union Center #204)**」 and the 「**Law Library (College of Law # B101)**」 to provide students with professional materials.

※ Students should have their student ID card scanned when entering the library.

Exchange students can make the ID card upon arrival in Korea

※ Students can borrow a maximum of 5 books for 14 days.

※ Smoking is strictly prohibited in all areas of the library and silence must be observed.

※ For any books that are lost or damaged, the borrower must pay the cost of replacement.

Library Opening Hours		Stack room	Design/Law Library, Newspaper/magazine room, Reference room	Multimedia room	Reading & Studying room
During Semester	Mon ~ Fri	09:00 ~ 21:00	09:00 ~ 21:00	09:00 ~ 21:00	05:00 ~ 23:00

	Sat	09:00 ~ 17:00	09:00 ~ 17:00	Closed
	Sun	09:00 ~ 17:00	Closed	Closed
During Vacation	Mon ~ Fri	09:30 ~ 17:00	09:30 ~ 17:00	09:30 ~ 17:00
	Sat	09:30 ~ 13:00	Closed	Closed
	Sun	Closed	Closed	Closed

### □ Computer Labs

- WEBSITE: <http://kist.kookmin.ac.kr/>

Kookmin University has several computer rooms for general use, which can be accessed with a valid student ID card. You can also copy for free if you bring your own copy paper.

Building	Room No.	Function	Operating hours (Mon~Fri)	
			During semester	During vacation
Bugak Hall	204	Class	-	-
	206	Class/ Open	Open if no classes	9:30 ~ 17:00
	508	Open	9:00 ~ 21:30	9:30 ~ 17:00
	510	Open	9:00 ~ 21:30	9:30 ~ 17:00
Science Building	321	Open	9:00 ~ 21:30	9:30 ~ 17:00
	323	Class	-	-
Design Center	221	Class/ Open	Open if no classes	9:30 ~ 17:00
Engineering Building	Annex-B104	Class	9:00 ~ 21:30	-
	Annex-B105	Class	9:00 ~ 21:30	-
	Annex-B106	Open	9:00 ~ 21:30	9:30 ~ 17:00
College of Economics and Business	508	Class	-	-
	510	Open	9:00 ~ 21:30 <b>(Sat 09:00~17:00)</b>	9:30 ~ 17:00
Art Center	212	Class	-	-
	216	Open	9:00 ~ 21:30	9:30 ~ 17:00
Building No.7	502	Open	9:00 ~ 21:30	9:30 ~ 17:00
College of Law	102	Open	9:00~21:30	9:30~17:00

### □ Bank & Post Office

- Location: 2nd Floor (Student Union Center)

An Woori bank branch and post office is located on the 2nd floor of the Student Union Center.

To open a bank account, students need to have an alien registration card or passport with certificate of enrollment.

- Open Hours

Woori Bank (Mon ~ Fri): 09:00 am ~ 4:00 pm

Post Office (Mon ~ Fri): 09:00 am ~ 6:00 pm

- ATMs on Campus

- 1st floor of the Administration Building

- 1st floor of International Hall

- 3rd floor of Building No. 7

- 1st floor of the Engineering Building

- 1st floor of Bugak Hall

- 2nd floor of the Science Building

### □ Campus Clinic

- Location: 4th Floor (The Student Union Center)

There is a campus clinic available during office hours. Students can get medicine for colds, headache, stomachache, etc. for no charge.

- Open Hours

During Semester (Mon ~ Fri): 09:00 AM ~ 9:00 PM

During Vacation (Mon ~ Fri): 09:00 AM ~ 5:00 PM

※ Closed during lunch (12:00 PM ~ 01:00 PM) & dinner (5:00 PM ~ 5:30 PM)

## Campus Life

### □ Student Cafeteria & Cafes

Store	Location (Floor)	During Semester		During Vacation	
		Weekday	Weekend	Weekday	Weekend
Student Restaurant	Student Union Center (1F)	08:30 ~ 19:30	08:30 ~ 15:30	08:30 ~ 18:30	08:30 ~ 14:00
Hanul Restaurant	College of Law (B1F)	08:30 ~ 19:00	Closed	09:00 ~ 18:00	Closed
Ari (Fastfood)	Student Union Center (1F)	09:00 ~ 20:30	10:30 ~ 19:00	10:30 ~ 19:00	Sat) 10:30 ~ 18:30
Book Cafe	Bugak Hall	08:00 ~	Sat)	09:00 ~	Closed

	(1F)	19:30	09:00 ~ 12:00	18:00	
Coffe Club	Engineering Building (1F)	08:00 ~ 21:00	Sat) 11:00 ~ 17:00	09:00 ~ 18:00	Closed
Place N (Bakery)	Student Union Center (2F)	08:00 ~ 19:00	Closed	08:00 ~ 17:00	Closed
Maxwell House	Art Center (1F)	09:00 ~ 20:00	Sat) 09:00 ~ 18:00	09:00 ~ 19:00	Sat) 09:00 ~ 17:00
	Student Union Center (B1F)	08:30 ~ 18:00	08:30 ~ 18:00	09:00 ~ 18:30	Sat) 09:00 ~ 18:00

□ **Convenient Stores**

Store	Location (Floor)	During Semester		During Vacation	
		Weekday	Weekend	Weekday	Weekend
Convenient Stores	Bugak Hall (1F)	08:30 ~ 21:00	Sat) 09:00 ~ 13:00	09:00 ~ 18:00	Sat) 09:00 ~ 13:00
	Science Building (B1F)	08:30 ~ 19:00	Closed	09:00 ~ 17:00	Closed
	Library (B1F)	08:30 ~ 21:00	09:00 ~ 17:00	09:00 ~ 17:00	09:00 ~ 17:00
	Engineering Building(1F)	08:30 ~ 21:00	Closed	09:00 ~ 17:00	Closed
	Student Union Center(1F)	08:30 ~ 21:00	09:00 ~ 13:00	09:00 ~ 13:00	Sat) 09:00 ~ 13:00
	College of Law (B1F)	08:30 ~ 21:00	Closed	Closed	Closed
	Art Center (1F)	08:30 ~ 21:00	08:30 ~ 18:00	09:00 ~ 19:30	09:00 ~ 13:00

□ **Other Stores**

Facility	Location	Item
Copy Shop	Student Union Center(2F)	Copy, Bookbinding
	Bugak Hall(1F)	Copy, Bookbinding
	Library(2F)	Copy, Bookbinding
	Library(4F)	Copy, Bookbinding
Stationary Store	Student Union Center (B1F)	Stationary, General goods
	Design Center (1F)	Stationary, General goods
Shoe Repair Shop	Student Union Center (B1F)	Repair shoes
Book Store	Student Union Center (1F)	Books
Beautiful Store	Student Union Center (B1F)	Used Household items
Computer shop	Student Union Center (B1F)	Computer, supplies
Photo Studio	Student Union Center (B1F)	Photo shoot, develop photos
Optician's	Student Union Center (B1F)	Glasses
Beauty Parlor	Student Union Center (B1F)	Beauty Parlor, Nail art
Travel Agency	Student Union Center (B1F)	Travel Information, Ticketing service
Sports shop	Student Union Center (B1F)	Sports goods, Team uniform
Game Plaza	Student Union Center (B1F)	PC game, PS2
Flower shop	Student Union Center (B1F)	Flowers, Flowerpot

**Kookmin University**

Address : Jeongneung-Gil, Seongbuk-Gu, Seoul, 136-702, Korea