



Kookmin University, Exchange Student Guide

Welcome to Kookmin University

This booklet contains a collection of useful information on things like course registration, immigration matters and even stores on campus. Sit down and take a minute to read this booklet before your new school journey begins.

KMU at a Glance

- Established in 1946 by the cabinet members of the Shanghai Provisional Government.
- Consists of 23,000 students, 700 faculty members and 300 staff members.
- 14 Colleges and 14 Graduate schools.
- 5th largest university in Seoul, the bustling metropolis of South Korea.
- Affiliated with approximately 200 universities and institutions around the world.
- Surrounded by Bukhan Mountain National Park.
- Boasts green environment as well as high-end facilities and modern educational equipment.
- Leads the nation in areas such as:

Automotive Engineering, IT, Design, Nano Technology, Management, etc.

Undergraduate & Graduate Schools

Undergraduate	Graduate School
College of Humanities	General Graduate Schools
College of Social Sciences	Graduate School of Automotive Engineering
College of Law	Graduate School of Techno Design
College of Economics & Commerce	Graduate School of Business IT
College of Engineering	Graduate School of Education
College of Design	Graduate School of Business Administration
College of Forest Science	Graduate School of Public Administration
College of Natural Sciences	Graduate School of Engineering

College of Arts	Graduate School of Design
College of Physical Education	Graduate School of Politics & Leadership
College of Business Administration	Graduate School of Sports Industry
College of Electrical Engineering & Computer Science	Graduate School of Creative Writing
School of Architecture	Graduate School of Information Finance & Legal Affairs
	Graduate School of Total Arts

Academic Affairs

☐ Spring Semester 2013 Academic Calendar

Spring Semester 2013

1. Registration

- 1) Temporarily selecting courses preferred : 6 February 2013 ~ 8 February 2013
- 2) Registration : 14 February 2013 ~ 21 February 2013

2. Recommended arrival date : **25 February 2013 ~ 28 February 2013**

- * We recommend you to arrive in Korea during the recommended arrival date.
You can't move in the dormitory if you come to Korea earlier than the period.

3. First day of the spring semester : 4 March 2013

4. Course add/drop period : 4 March 2013 ~ 8 March 2013

5. Course drop period : 14 March 2013 ~ 15 March 2013

6. Midterm examinations : 19 April 2013 ~ 25 April 2013

7. Final examinations : 7 June 2013 ~ 20 June 2013

8. The end of the fall semester : 20 June 2013

※ It is subject to change without a prior notice.

☐ Course Registration

- Student should register for courses online at <http://ktis.kookmin.ac.kr> during the registration period. Students can add or drop courses on the **Kookmin Total Information Systems(KTIS)** website(<http://ktis.kookmin.ac.kr/>) with their student number.

The student number and guideline for course registration will be sent to you at the end of January by e-mail. If you fail to register during the period, you can do it during the course add/drop period upon arrival in Korea with the help of the staff.

※ Standard Load: 18 credits per semester

※ Recommended Load: 12~15 credits during a semester

□ Course Adjustments (Add/Drop/Change)

- During the first week of each semester, students can change their classes on the **Kookmin Total Information Systems (KTIS)** website(<http://ktis.kookmin.ac.kr/>).
- Students can choose to drop or add a course to their timetable.

□ Grades

- Students' academic performance is graded according to **exams, assignments, attendance and class participation.**
- Students take two formal examinations during the semester.
- Students may be given additional exams or assignments by the professor.

Grade	Grade Point Average (GPA)	Score
A+	4.5	95 ~ 100
A	4.0	90 ~ 94
B+	3.5	85 ~ 89
B	3.0	80 ~ 84
C+	2.5	75 ~ 79
C	2.0	70 ~ 74
D+	1.5	65 ~ 69
D	1.0	60 ~ 64
F	0.0	below 59

Campus Facilities

□ Dormitory

- WEBSITE : <http://dormitory.kookmin.ac.kr>

The dormitory at Kookmin University is available for international students.

Exchange students can apply for the dormitory by checking on the Application Form of Exchange Student.

- **On-Campus Student Dormitory D**

- 4 students occupy 1 room
- Air-conditioned & Internet access
- Separate shower and washroom in each room

- **Expenses**

- ▷ **Housing Fee**

- During semester : 504,000 KRW (approximately USD 440) per semester
- During vacation : 4,500 KRW (approximately USD 3.91) per day

- ※ The fees are subject to change without a prior notice.

- ▷ **Meal Plan:** 403,200 KRW (approximately USD 350) per semester (Optional)

- ※ The fees are subject to change without a prior notice.

- ▷ **Living Cost :** approximately 300,000 KRW (approximately USD 260) per month

- ※ In case of that students don't purchase the meal plan

- ※ Living costs depends on each student.

- **Other useful information**

- Blanket is not provided.
- The cost for a meal on campus arranges from 2,000 KRW (approximately USD 1.74) to 10,000 KRW (approximately USD 8.70)
- Bus Fare : 1,150 KRW (approximately USD 1)
- We advise you to bring some photos(about 10). Photo will be required when you make Student ID Card, Alien Registration Card and so on.

□ Sungkok Library

- WEBSITE: <http://libweb.kookmin.ac.kr>

Sungkok Library contains more than 730,000 books as well as various multimedia, magazines and e-books. In addition, Sungkok Library opened the 「**Design Library (Student Union Center #204)**」 and the 「**Law Library (College of Law # B101)**」 to provide students with professional materials.

※ Students should have their student ID card scanned when entering the library.

Exchange students can make the ID card upon arrival in Korea

※ Students can borrow a maximum of 5 books for 14 days.

※ Smoking is strictly prohibited in all areas of the library and silence must be observed.

※ For any books that are lost or damaged, the borrower must pay the cost of replacement.

Library Opening Hours		Stack room	Design/Law Library, Newspaper/magazine room, Reference room	Multimedia room	Reading & Studying room
During Semester	Mon ~ Fri	09:00 ~ 21:00	09:00 ~ 21:00	09:00 ~ 21:00	05:00 ~ 23:00
	Sat	09:00 ~ 17:00	09:00 ~ 17:00	Closed	
	Sun	09:00 ~ 17:00	Closed	Closed	
During Vacation	Mon ~ Fri	09:30 ~ 17:00	09:30 ~ 17:00	09:30 ~ 17:00	
	Sat	09:30 ~ 13:00	Closed	Closed	
	Sun	Closed	Closed	Closed	

□ Computer Labs

• WEBSITE: <http://kist.kookmin.ac.kr/>

Kookmin University has several computer rooms for general use, which can be accessed with a valid student ID card. You can also copy for free if you bring your own copy paper.

Building	Room No.	Function	Operating hours (Mon~Fri)	
			During semester	During vacation
Bugak Hall	204	Class	-	-
	206	Class/ Open	Open if no classes	9:30 ~ 17:00
	508	Open	9:00 ~ 21:30	9:30 ~ 17:00
	510	Open	9:00 ~ 21:30	9:30 ~ 17:00
Science Building	321	Open	9:00 ~ 21:30	9:30 ~ 17:00
	323	Class	-	-
Design Center	221	Class/	Open if no classes	9:30 ~ 17:00

		Open		
Engineering Building	Annex-B104	Class	9:00 ~ 21:30	-
	Annex-B105	Class	9:00 ~ 21:30	-
	Annex-B106	Open	9:00 ~ 21:30	9:30 ~ 17:00
College of Economics and Business	508	Class	-	-
	510	Open	9:00 ~ 21:30 (Sat 09:00~17:00)	9:30 ~ 17:00
Art Center	212	Class	-	-
	216	Open	9:00 ~ 21:30	9:30 ~ 17:00
Building No.7	502	Open	9:00 ~ 21:30	9:30 ~ 17:00
College of Law	102	Open	9:00~21:30	9:30~17:00

□ Bank & Post Office

- Location: 2nd Floor (Student Union Center)

An Woori bank branch and post office is located on the 2nd floor of the Student Union Center.

To open a bank account, students need to have an alien registration card or passport with certificate of enrollment.

- Open Hours

Woori Bank (Mon ~ Fri): 09:00 am ~ 4:00 pm

Post Office (Mon ~ Fri): 09:00 am ~ 6:00 pm

- ATMs on Campus

- 1st floor of the Administration Building
- 1st floor of International Hall
- 3rd floor of Building No. 7
- 1st floor of the Engineering Building
- 1st floor of Bugak Hall
- 2nd floor of the Science Building

□ Campus Clinic

- Location: 4th Floor (The Student Union Center)

There is a campus clinic available during office hours. Students can get medicine for colds, headache, stomachache, etc. for no charge.

- Open Hours

During Semester (Mon ~ Fri): 09:00 AM ~ 9:00 PM

During Vacation (Mon ~ Fri): 09:00 AM ~ 5:00 PM

※ Closed during lunch (12:00 PM ~ 01:00 PM) & dinner (5:00 PM ~ 5:30 PM)

Campus Life

□ Student Cafeteria & Cafes

Store	Location (Floor)	During Semester		During Vacation	
		Weekday	Weekend	Weekday	Weekend
Student Restaurant	Student Union Center (1F)	08:30 ~ 19:30	08:30 ~ 15:30	08:30 ~ 18:30	08:30 ~ 14:00
Hanul Restaurant	College of Law (B1F)	08:30 ~ 19:00	Closed	09:00 ~ 18:00	Closed
Ari (Fastfood)	Student Union Center (1F)	09:00 ~ 20:30	10:30 ~ 19:00	10:30 ~ 19:00	Sat) 10:30 ~ 18:30
Book Cafe	Bugak Hall (1F)	08:00 ~ 19:30	Sat) 09:00 ~ 12:00	09:00 ~ 18:00	Closed
Coffe Club	Engineering Building (1F)	08:00 ~ 21:00	Sat) 11:00 ~ 17:00	09:00 ~ 18:00	Closed
Place N (Bakery)	Student Union Center (2F)	08:00 ~ 19:00	Closed	08:00 ~ 17:00	Closed
Maxwell House	Art Center (1F)	09:00 ~ 20:00	Sat) 09:00 ~ 18:00	09:00 ~ 19:00	Sat) 09:00 ~ 17:00
	Student Union Center (B1F)	08:30 ~ 18:00	08:30 ~ 18:00	09:00 ~ 18:30	Sat) 09:00 ~ 18:00

□ Convenient Stores

Store	Location (Floor)	During Semester		During Vacation	
		Weekday	Weekend	Weekday	Weekend
Convenient Stores	Bugak Hall (1F)	08:30 ~ 21:00	Sat) 09:00 ~	09:00 ~ 18:00	Sat) 09:00 ~

			13:00		13:00
	Science Building (B1F)	08:30 ~ 19:00	Closed	09:00 ~ 17:00	Closed
	Library (B1F)	08:30 ~ 21:00	09:00 ~ 17:00	09:00 ~ 17:00	09:00 ~ 17:00
	Engineering Building(1F)	08:30 ~ 21:00	Closed	09:00 ~ 17:00	Closed
	Student Union Center(1F)	08:30 ~ 21:00	09:00 ~ 13:00	09:00 ~ 13:00	Sat) 09:00 ~ 13:00
	College of Law (B1F)	08:30 ~ 21:00	Closed	Closed	Closed
	Art Center (1F)	08:30 ~ 21:00	08:30 ~ 18:00	09:00 ~ 19:30	09:00 ~ 13:00

□ Other Stores

Facility	Location	Item
Copy Shop	Student Union Center(2F)	Copy, Bookbinding
	Bugak Hall(1F)	Copy, Bookbinding
	Library(2F)	Copy, Bookbinding
	Library(4F)	Copy, Bookbinding
Stationary Store	Student Union Center (B1F)	Stationary, General goods
	Design Center (1F)	Stationary, General goods
Shoe Repair Shop	Student Union Center (B1F)	Repair shoes
Book Store	Student Union Center (1F)	Books
Beautiful Store	Student Union Center (B1F)	Used Household items
Computer shop	Student Union Center (B1F)	Computer, supplies
Photo Studio	Student Union Center (B1F)	Photo shoot, develop photos

Optician's	Student Union Center (B1F)	Glasses
Beauty Parlor	Student Union Center (B1F)	Beauty Parlor, Nail art
Travel Agency	Student Union Center (B1F)	Travel Information, Ticketing service
Sports shop	Student Union Center (B1F)	Sports goods, Team uniform
Game Plaza	Student Union Center (B1F)	PC game, PS2
Flower shop	Student Union Center (B1F)	Flowers, Flowerpot

□ Campus Map



1. Administration Hall
2. Bugak Hall (The OT will be here!)
3. College of Engineering
4. College of Law
5. College of Design
6. Gymnasium
7. College of Science

13. Student Union Center
14. Tennis Courts
15. Myoungwon Folk House
16. R.O.T.C.
17. Guest House
18. Dormitory
19. Day Care Center

8. Sungkok Library	20. Playing Field (Underground Parking Lot)
9. Hyungsul Hall	21. University Statue (Yongduri)
10-1. International Hall A	22. Main Gate (Security Office)
10-2. International Hall B	23. Center Gate
10-3. College of Economics & Business	24. Rear Gate (Security Office)
11. College of Arts	
12. Building 7	

※ You can see the details of Campus Map on the website;

http://english.kookmin.ac.kr/site/about_kmu/map.htm

How to Get to KMU from the Incheon Int'l Airport

□ Incheon Int'l Airport → Gireum New Town → KMU

- Student can take airport limousine No.6011 at the bus stop of the airport and should get off at the bus stop of Gireum New Town.

Fee for the airport limousine : approximately 15,000 KRW (approximately USD 12)

WEBSITE : http://www.airportlimousine.co.kr/route/route_eng.htm

- At the bus stop of Gireum New town, students can take bus among No.171, 1213, or 7211 and should get off a bus at the at Kookmin University.

Fee for a bus : 1,150 KRW (approximately USD 1)

- When students get to KMU, students should go to the Dormitory D, which is located at the southeast area on the campus. Refer to the above campus map.

□ Incheon Int'l Airport → KMU

- Student can take taxi directly to the Dormitory D of KMU.

Fee will be approximately 60,000 KRW (approximately USD 52)

Kookmin University

Address : 77 Jeongneung-ro, Seongbuk-gu, Seoul 136-702, Korea